



Wellington Point

STATE HIGH SCHOOL

Student Resource Scheme – Year 11-12

Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the 2024 **Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Wellington Point State High School operates a SRS for 2024. The cost for this scheme is **\$360.00** which is based on a fixed fee structure for each year level.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on 9 November 2023.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **February 9, 2024** the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

Resource Inclusions

All resources included in the SRS are detailed in the table on page 2. This is a comprehensive list of all resources included in the scheme and their associated costs.



Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary, ID card).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies, worksheets and study booklets, these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops). Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school. A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on a flat fee structure for all year levels. The cost is \$360.00.

The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the schools website. This **also includes the Textbook and Resource Allowance component** which has been deducted to reduce the SRS fee payable.

Breakdown	Cost
Sport	\$35.00
Sport Levy	\$12.00
Swimming Carnival	\$8.00
Integrated Computer Technology	\$50.00
Printing/Copying	\$10.00
ID Card	\$10.00
Student Planner	\$10.00
Curriculum Classroom resources, novels, textbooks (digital and/or hardcopy) will be supplied to all year levels for all set subjects	\$116.00
In-class consumables and reference materials including school produced workbooks.	\$100.00
Admin Fee	\$9.00
TOTAL	\$360.00

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangements

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cash, Centrepay.

- Payment may be made through the **QParents portal** using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.

- When paying by BPOINT, please use the **Customer Reference Number (CRN)** and **invoice number** printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to humanservices.gov.au/centrepay for more information on how to set up your Centrepay deductions.

Allocation of textbooks

Allocation of textbooks occurs on a class by class basis within the **first three weeks of the school year** to all financial students. If a student enrolls (or leaves) during the year, the charge for (or refund from) the Student Resource Scheme will be **on a pro-rata basis. Refunds will also be subject to a service fee of \$20.00 to cover the cost of non-returnable items such as homework diary/planner, duplicated notes, student ID card etc.** and will be dependent upon books and resources being returned in good condition. No refunds will be provided if a student leaves the school after the end of term 3. Any refunds due from school activities will be applied against outstanding resource hire debts for that student or their siblings.

Please note that the scheme does not include the Specialist Programs which require an additional fee, such as ESAP - \$60, ENCORE - \$60, Instrumental Music Program - \$130, School Magazine - \$15. To be eligible to attend the Semi Formal in Year 10 all SRS fees must be paid up-to-date.


Contact Us

For all queries regarding the SRS and its inclusions, please contact and arrange an appointment with the School Business Manager, Glenys Brown 3820 4210.

Regards



Mr Ross McNichol
PRINCIPAL



Glenys Brown
BUSINESS MANAGER

